

Minutes of the Meeting of Warminster Town Council on

Monday 24th March 2025 at 7pm
held at the Civic Centre,
Sambourne Road, Warminster, BA12 8LB

Membership:

| | | | |
|--|---|--------------------------|---|
| Cllr Allensby (West) Chairman of the Council and Mayor | * | Cllr Keeble (West) | * |
| Cllr Brett (East) | * | Cllr Kirkwood (Broadway) | * |
| Cllr Cooper (Broadway) Vice Chairman of the Council and Deputy Mayor | * | Cllr Lee (Broadway) | * |
| Cllr Davis (East) | * | Cllr Macfarlane (West) | * |
| Cllr Fraser (West) | * | Cllr Parks (North) | A |
| Cllr Jeffries (North) | * | Cllr Robbins (East) | * |
| Cllr Jones (East) | * | | |

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Town Clerk and RFO), Judith Halls (Deputy Town Clerk), Patsy Clover (Committee Clerk).

Attendees:

Members of the press: One

Members of the public: Two

Police: Nil

FC/24/133 Apologies for Absence

Apologies for absence were received and accepted from Cllr Parks.

FC/24/134 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

FC/24/135 Minutes

FC/24/135.1 The minutes of the Full Council meeting held on Monday 13th January 2025 and the Extraordinary Full Council meeting held on 24th February 2025, were approved as a true record, and signed by the Chairman.

FC/24/135.2 There were no matters arising from the minutes of the Full Council meeting held on Monday 13th January 2025 and the Extraordinary Full Council meeting held on 24th February 2025.

FC/24/136 **Chairman's Announcements**

FC/24/136.1. The Chairman made the following announcements:

- A meeting has been arranged with Wessex Water on 25th March 2025 to discuss the reasons for the delays in the Weymouth Street works.
- Emergency Repair works are needed to the floor in the Pavilion Café; these will take approximately a week and during this time the café will offer a kiosk service.
- The Town Meeting will be held on 31st March 2025.

FC/24/136.2 The Mayor's engagements were noted.

FC/24/137 **Correspondence Circulated**

The list of correspondence circulated was noted.

FC/24/138 **Questions**

There were no questions submitted in advance to the Clerk by Members of the council.

FC/24/139 **Public Participation**

Donna Peake, a resident of Ashley Coombe had submitted a written question:

'It was brought to my attention that new housing development areas have been highlighted in a revised Warminster Neighbourhood Plan, one of these areas is directly beside my property in Ashley Coombe. The review was carried out and a document completed in January 2025. This has been sent to me by a resident in the same area recently, but nothing was sent from the council. Why hasn't the council sent through mail shots or information before to residents affected by these new potential developments and how will I be kept up to date ongoing?'

Although the matter was not on the agenda for the meeting, the Mayor agreed that it was an important question and the Town Clerk read extracts from his reply; the full reply is attached.

FC/24/140 **Report from the Police**

Apologies were received from Police Sergeant Lyndsey Smith; her report will be circulated.

FC/24/141 **Reports from Unitary Authority Members**

There were no reports from Unitary Authority Members.

FC/24/142 **Proceedings of Committee**

Minutes from the following meetings were adopted:

FC/24/142.1 HR Committee meeting held on 2nd December 2024.

FC/24/142.2 Parks and Estate Committee meeting held on 27th January 2025.

FC/24/142.3 Planning Advisory Committee meetings held on 20th January 2025 and 17th February 2025.

FC/24/142.4 Town Development Committee meeting held on 2nd December 2024.

- FC/24/143** **Internal Audit Report 2024 – 2025 (Interim Update)**
Members resolved to adopt the Internal Audit Report 2024 – 2025 (Interim update).
- FC/24/144** **Meetings calendar for municipal year 2025–2026**
Members approved the adoption of the calendar of meetings for the May 2025 – May 2026 municipal year.
- FC/24/145** **The Obelisk**
The Deputy Town Clerk summarised the remedial works required, confirming that Listed Building Consent might be necessary. It would not be possible to reinstate the metal railings which had historically been in place as they could damage the integral structure of the stonework.
- Members resolved to approve the estimate of £6,000 for repairs to The Obelisk.
Funding to come from General Reserves.
- FC/24/146** **Climate Strategy Action Plan Review**
Members noted the report of the Climate Change working group.
- FC/24/147** **National Lottery Heritage Fund bid update**
Members noted the update regarding the National Lottery Heritage Fund bid update.
- FC/24/148** **Communications**
Members agreed press releases to be issued with the following spokespeople:
- Repairs to the Obelisk – Cllr Jones.
- Cllr Brett spoke about the privilege and honour of being a councillor. He thanked his fellow councillors, the town council officers and Mayor for their support.
- Meeting closed at 7.14pm.
- Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.
- Date of next meeting: Monday 12th May 2025.**